

# ANDROSCOGGIN COUNTY COMMISSIONERS

## AGENDA

February 15, 2012  
6:00 P.M.

- I. MEETING CALLED TO ORDER AT 6:00 P.M.
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. ACCEPT AND APPROVE WITH A WAIVER OF READING THE MINUTES OF FEBRUARY 1, 2012 and FEBRUARY 8, 2012.
- V. REVIEW AND APPROVAL OF ALL BILLS, PART-TIME DEPUTIES PAYROLL, WARRANTS # 7 and #8 CORRECTIONS DIVISION WARRANTS # 24 PO# 30097, PO#30335, PO# 30443,PO#30440,PO#30410,PO#30054, PO#30387, PO#30453, PO#29966 and PO#29963.
- VI. REPORTS
  - a. Update from Commissioner Greenwood on activities at the Maine County Commissioners Association.
  - b. Update from Commissioner Makas on activities at the Central/Western Maine Workforce Investment Board.
  - c. Report from Commissioner Makas on the Safety Committee.
  - d. Update from Commissioner Bell on activities at AVCOG.
  - e. Update from Commissioner Greenwood on Charter Commission.
  - f. Update from the Building Committee.
- VII. COMMENTS FROM THE PUBLIC
- VIII. CONSENT AGENDA: All items with an asterisk (\*) are considered to be routine and will be accepted and approved by one motion. There will be no separate discussion of these items unless a Commissioner or a Citizen so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.
  - \* Registry of Deeds cash report for January.
  - \* Registry of Deeds Revenues from in house and internet for January.
  - \* Registry of Deeds Inventory report for the year ended December 2011
  - \* Commissioners Office Inventory report for the year ended December 2011
  - \* Registry of Probate Inventory report for the year ended December 2011
  - \* Treasurer's Office Inventory report for the year ended December 2011.

- \* EMA's Office Inventory report for the year ended December 2011.
- \* Sheriff's Department Inventory report for the year ended December 2011.
- \* Sheriff's Department Civil Division Process report for January 2012.
- \* Sheriff's Department Mileage report for January 2012.
- \* Sheriff's Department full-time and part-time re-appointment and part-time appointment.

#### IX. CORRESPONDENCE

- a. Communication from EMA's office regarding the State of Maine Emergency Management Mutual Aid Agreement.
- b. Communication from Sheriff's Department requesting the transfer of Maurice Drouin to Detective effective February 19, 2012 and the position of Corrections Division Detective be posted.
- c. Communication from Sheriff's Department requesting the County goes out for bid for the replacement of the roof for the Androscoggin County jail facility.

#### X. CORRESPONDENCE WITH PAYROLL CHANGES

- a. Communication from Sheriff's Department requesting Matthew Conklin be hired as a full-time Dispatcher at \$14.10 per hour effective February 19, 2012.
- b. Communication from Sheriff's Department regarding per diem Civil Deputy resignation.

#### XI. OLD BUSINESS

#### XII. NEW BUSINESS

#### XIII. OTHER BUSINESS

#### XIV. UNFINISHED BUSINESS

#### XV. RECESS

The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405. Those applicable to municipal government are:

1. Discussion of personnel issues.
2. Discussion or consideration of the condition, acquisition, or the use of real or personal property or economic development if premature disclosure of the information would prejudice the competitive or bargaining position of the body or agency.
3. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators.
4. Consultations between a body or agency and its attorney.
5. Discussion of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute.
6. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes.
7. Consultations between municipal officers and a code enforcement officer relating to enforcement matter pending in District Court.