

# STATE OF MAINE

ANDROSCOGGIN, SS.

February 15, 2012  
Regular Meeting 6:00 P.M.

Commissioner Greenwood called the meeting to order at 6:00 p.m.

Present at the meeting were:

Randall Greenwood, Chairman  
Elaine Makas, Commissioner  
Beth Bell, Commissioner  
Guy Desjardins, Sheriff  
Nelson Peters, Chief Deputy  
John Lebel, Jail Administrator  
Robert Poulin, Treasurer  
Joanne Potvin, EMA Director  
Jeff Chute, Asst. Jail Administrator  
Bob Cavanagh, Citizen

Motion: to accept and approve with a waiver of reading the minutes of February 1, 2012 and February 8, 2012.

Bell – Makas 3-0

Motion: to approve all bills, part-time deputies' payroll, warrants #7 and #8 correction division warrants #24 PO# 30343, PO# 30097, PO# 30335, PO#30443, PO#30440, PO# 30410 and PO# 30054, PO#30387, PO#30453, PO#29966 and PO#29963.

Makas – Bell 3-0

Motion: to approve the Edward Byrne Memorial Justice Assistance Grant (Jag) program Memorandum of Understanding for the Sheriff's Department and to authorize Chair to sign the document in the amount of \$2,000.00.

Makas – Bell 3-0

Reports:

Commissioner Greenwood - Maine County Commissioners Association.

Commissioner Greenwood reported that there was discussion on GIS, electronic filing for Probate, web portal state wide for the Registry of Deeds. The MCCA will have to look for an alternative structure for administration along with the risk pool.

Commissioner Makas – Central/Western Maine Workforce Investment Board.

Have not met since the last meeting.

Commissioner Makas - Safety Committee.

Have not met since the last meeting.

Commissioner Bell - AVCOG.

Commissioner Bell heard reports from several committees and is looking forward to getting more involved with AVCOG.

Commissioner Greenwood – Charter Committee

Commissioner reported that there was nothing new to report.

Commissioner Greenwood – Building Committee

Have not met since the last meeting.

Public Comments: No Comments.

Consent Agenda: accept the consent agenda as presented:

Accept the Registry of Deeds cash report for January.

Accept the Registry of Deeds revenues from in house and internet for January.

Accept the Registry of Deeds Inventory report for the year ended December 2011.

Accept the Commissioners Office Inventory report for the year ended December 2011.

Accept the Registry of Probate Inventory report for the year ended December 2011.

Accept the Treasurer's Office Inventory report for the year ended December 2011.

Accept the EMA's Office Inventory report for the year ended December 2011.

Accept the Sheriff's Department Inventory report for the year ended December 2011.

Accept the Sheriff's Department Civil Division Process report for January 2012.

Accept the Sheriff's Department Mileage report for January 2012.

Accept the Sheriff's Department full-time and part-time re-appointment and part-time Appointment for Dennis Sampson, Darrell tripp and Dennis Matthews.

Makas – Bell 3-0

Motion: to approve and sign the renewal of the State of Maine Emergency Management Mutual Aid Agreement as presented by the EMA Director Joanne Potvin.

Makas – Bell 3-0

Motion: to accept the correspondence from the Sheriff's Department and approve the transfer of Maurice Drouin to Detective effective February 19, 2012 and to post the Corrections Division Detective position.

Makas – Bell 3-0

Motion: to accept the correspondence from the Sheriff's Department requesting that the bid be solicited for the replacement of the roof for the jail facility.

Makas – Bell 3-0

Motion: to accept the correspondence from the Sheriff's Department and approve the hiring Matthew Conklin as a full-time Dispatcher at \$14.10 an hour effective February 19, 2012.

Makas – Bell 3-0

Motion: to accept the correspondence from the Sheriff's Department regarding the resignation of Kempton Gerard as part-time civil process server effective February 10, 2012.

Makas – Bell 3-0

Motion: to approve the hiring of Paul Richard as Probate Preservation Clerk for 12 hours per work week effective February 19, 2012 at a rate of \$10.00 an hour paid through the surcharge.

Makas- Bell 3-0

Motion: to recess at 6:30 pm

Bell – Makas 3-0

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Patricia Fournier, County Clerk