

ANDROSCOGGIN COUNTY COMMISSIONERS

AGENDA

PROBATE COURT ROOM

December 3, 2014
5:00 P.M.

- I. MEETING CALLED TO ORDER AT 5:00 P.M.
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. ACCEPT AND APPROVE WITH A WAIVER OF READING THE MINUTES OF NOVEMBER 19, 2014.
- V. REVIEW AND APPROVAL OF ALL BILLS, PART-TIME DEPUTIES PAYROLL
 - a. Warrants #42, #43.
 - b. Corrections Division Warrants #52, #53.
 - c. P.O. 34139, 34208, 34224, 34226, 34265, 34267, 34285.
- VI. REPORTS
 - a. Update from Commissioner Bell on activities at the Maine County Commissioners Association.
 - b. Update from Commissioner Makas on activities at the Central/Western Maine Workforce Investment Board.
 - c. Report from Commissioner Makas on the Safety Committee.
- VII. COMMENTS FROM THE PUBLIC
- VIII. CORRESPONDENCE
- IX. CORRESPONDENCE WITH PAYROLL CHANGE
 - a. Correspondence from Norman Croteau, District Attorney, dated November 4, 2014 recommending Michael Perry be given a step increase to Pay Grade 5 – Step C, at \$16.10 per hour, retro-active to August 14, 2014.
 - b. Correspondence from the Sheriff dated November 24, 2014 requesting that Michael Arsenault be hired as a reserve civilian dispatcher at \$10.00 per hour, effective on Sunday, December 7, 2014.

- c. Correspondence from the Sheriff dated November 24, 2014 requesting that Joshua Howe be hired as a full-time Dispatcher to replace Travys Fecteau at \$17.41 per hour, (includes credit for 3 years' experience), per the county's personnel officer, effective Sunday, December 7, 2014.
- d. Correspondence from the Sheriff dated November 24, 2014 requesting that Sergeant Jennifer Cutting be granted Acting Grade Pay for her temporary duty assignment as the day shift sergeant from October 31, 2014 to December 1, 2014, to replace Sergeant Gerard Mathieu.
- e. Correspondence from Angela Michaud, Deputy Register of Deeds, dated November 17, 2014 regarding her retirement notice, effective November 30, 2014.
- f. Correspondence from Tina Choinard, Register of Deeds, dated December 1, 2014 requesting to post and advertise the position of Deputy Register of Deeds.

X. OLD BUSINESS

XI. NEW BUSINESS

- a. Approve the job description for the part-time Discovery Clerk.
- b. Approve the Town of Leeds Contract PSAP Services.
- c. Approve the Town of Lisbon Contract PSAP Services.
- d. Approve the Town of Livermore Contract PSAP/Emergency Dispatching Services.
- e. Approve the Town of Minot Contract PSAP/Emergency Dispatching Services.
- f. Approve the Town of Sabattus Contract PSAP Services.
- g. Discussion regarding the Registry of Deeds office hours.

XII. CONSENT AGENDA: All items with an asterisk (*) are considered to be routine and will be accepted and approved by one motion. There will be no separate discussion of these items unless a Commissioner or a Citizen so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- * The Law Enforcement October Report.
- * The Probate October Monthly Income Report.

XIII. UNFINISHED BUSINESS

XIV. OTHER BUSINESS

XV. ADJOURN

The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405. Those applicable to county government are:

1. Discussion of personnel issues.
2. Discussion or consideration of the condition, acquisition, or the use of real or personal property or economic development if premature disclosure of the information would prejudice the competitive or bargaining position of the body or agency.
3. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators.
4. Consultations between a body or agency and its attorney.

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5. Discussion of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute.
6. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes.
7. Consultations between municipal officers and a code enforcement officer relating to enforcement matter pending in District Court.