

ANDROSCOGGIN COUNTY COMMISSIONERS

AGENDA

PROBATE COURT ROOM

December 16, 2014
5:00 P.M.

- I. MEETING CALLED TO ORDER AT 5:00 P.M.
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. ACCEPT AND APPROVE WITH A WAIVER OF READING THE MINUTES OF NOVEMBER 25, 2014, A CONTINUATION OF THE NOVEMBER 19, 2014 MEETING, AND THE DECEMBER 3, 2014 MEETING.
- V. REVIEW AND APPROVAL OF ALL BILLS, PART-TIME DEPUTIES PAYROLL
 - a. Warrants #44, #45.
 - b. Corrections Division Warrants #54.
 - c. P.O. 34228, 34349, 34350,
- VI. REPORTS
 - a. Update from Commissioner Bell on activities at the Maine County Commissioners Association.
 - b. Update from Commissioner Makas on activities at the Central/Western Maine Workforce Investment Board.
 - c. Report from Commissioner Makas on the Safety Committee.
- VII. COMMENTS FROM THE PUBLIC
- VIII. CORRESPONDENCE

Letter of understanding from RHR Smith & Company confirming their services for the 2014 audit at a cost of \$11,300.00.
- IX. CORRESPONDENCE WITH PAYROLL CHANGE
 - a. Correspondence from Norman Croteau, District Attorney, dated December 5, 2014 regarding Timothy J. Lare's retirement notice, effective December 26, 2014, with the request that the position of Senior Paralegal within the District Attorney's Office be posted as soon as possible.

- b. Correspondence from Sheriff Guy P. Desjardins, dated December 4, 2014 regarding Anne Martin's retirement notice, effective on March 4, 2015, with the request that the position of full-time cook be posted to fill the vacancy.
- c. Correspondence from Eric Samson, Sheriff-elect, dated December 5, 2014 requesting that William M. Gagne be appointed Chief Deputy of the Androscoggin County Sheriff's Department at Pay Grade 7, Step G, at \$21.73 per hour, effective on Thursday, January 1, 2015.
- d. Correspondence from Sheriff Guy P. Desjardins, dated December 4, 2014 regarding Reserve Corrections Officer Clayton Weeks resignation, effective Wednesday, December 3, 2014.
- e. Correspondence from the District Attorney's Office, dated December 12, 2014 regarding Kelly Heutz's evaluation, recommending a step increase to Pay Grade 5 Step B, at \$15.53 per hour, retroactive to October 9, 2014.
- f. Correspondence from the District Attorney's Office, dated December 12, 2014 regarding Jeannine Silberman's evaluation, recommending a step increase to Pay Grade 3 Step G, at \$16.10 per hour, retroactive to October 18, 2014.

X. OLD BUSINESS

XI. NEW BUSINESS

- a. Approve the Town of Durham Contract for PSAP Services.
- b. Approve the Town of Livermore Falls Contract for PSAP/Emergency Dispatching Services.
- c. Approve the Town of Mechanic Falls Contract for PSAP/Emergency Dispatching Services.

XII. CONSENT AGENDA: All items with an asterisk (*) are considered to be routine and will be accepted and approved by one motion. There will be no separate discussion of these items unless a Commissioner or a Citizen so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- * The Sheriff Department's November Civil Division Report.
- * The Sheriff Department's November Law Enforcement Report.
- * The Sheriff Department's November Mileage Report.
- * The Sheriff Department's request for professional leave for Ryan Guay to attend a class.
- * The Sheriff Department's request to re-appoint the following full-time employees: Timothy Lajoie, Glenn Holt, and Robert Morin, Jr., and the following part-time employees: Matthew Tiftt, Delbert Mason, and Mark Walter.
- * The District Attorney's December 12, 2014 employee evaluation for Holli Olivier.

XIII. UNFINISHED BUSINESS

XIV. OTHER BUSINESS

XV. AJOURN

The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405. Those applicable to county government are:

1. Discussion of personnel issues.
2. Discussion or consideration of the condition, acquisition, or the use of real or personal property or economic development if premature disclosure of the information would prejudice the competitive or bargaining position of the body or agency.
3. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators.
4. Consultations between a body or agency and its attorney.
5. Discussion of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute.
6. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes.
7. Consultations between municipal officers and a code enforcement officer relating to enforcement matter pending in District Court.