

ANDROSCOGGIN COUNTY COMMISSIONERS

AGENDA

LAW LIBRARY

January 21, 2015
5:15 P.M.

- I. MEETING CALLED TO ORDER AT 5:15 P.M.
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. REVIEW AND APPROVAL OF ALL BILLS, PART-TIME DEPUTIES PAYROLL
 - a. Warrants #
 - b. Corrections Division Warrants #
 - c. PO's 5150019, 5150020, 5150031, 5150047.
 - d. Approve the Tax Levy.
- V. REPORTS
 - a. Update from Commissioner Bell on activities at the Maine County Commissioners Association.
 - b. Update from Commissioner Makas on activities at the Central/Western Maine Workforce Investment Board.
 - c. Report from Commissioner Makas on the Safety Committee.
- VI. COMMENTS FROM THE PUBLIC
- VII. CORRESPONDENCE
- VIII. CORRESPONDENCE WITH PAYROLL CHANGE
 - a. Correspondence from Sheriff Eric Samson, dated January 13, 2015, requesting that David Spugnardi, Jr. be hired as a reserve correction officer, for a 6 month probationary period, at \$10.00 per hour effective upon satisfactory completion of his pre-employment physical, effective Sunday, January 25, 2015.
 - b. Correspondence from Sheriff Eric Samson, dated January 13, 2015, regarding Cason Carver's resignation, effective January 18, 2015, with the request that the position of Corrections Officer be posted and/or advertised as soon as possible.
 - c. Correspondence from Sheriff Eric Samson, dated January 13, 2015, requesting that Transport Officer Michael Shostak be transferred to the position of Corrections Officer to replace Scott Jasper at \$22.03 per hour, per the personnel officer, effective Sunday, January 25, 2015, with the request that the position of Transport Officer be posted as soon as possible.

- d. Correspondence from Sheriff Eric Samson, dated January 15, 2015, requesting that the permanent part-time Cook, Steven Michaud, be transferred to the position of full-time Cook to replace Anne Martin, effective Sunday, January 25, 2015. Although Mr. Michaud's hourly rate of pay will remain the same at \$14.10, his hours will increase from 30 hours per week to 40 hours, per the personnel officer. It is also requested that the position of permanent part-time Cook be posted and/or advertised as soon as possible.
- e. Correspondence from Sheriff Eric Samson, dated January 15, 2015, regarding Dispatcher Joshua Howe's resignation, effective immediately, with the request that the position of Dispatcher be posted and/or advertised as soon as possible.

IX. OLD BUSINESS

X. NEW BUSINESS

- a. Approval of Trial Assistant job descriptions (full-time and part-time) and the Office Administrator job description for the District Attorney's reorganization of the office staff.
- b. Approve the Commissioners' January-March 2015 Regular Meeting Schedule.

XI. CONSENT AGENDA: All items with an asterisk (*) are considered to be routine and will be accepted and approved by one motion. There will be no separate discussion of these items unless a Commissioner or a Citizen so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- * Correspondence from Joanne G. Potvin dated January 6, 2015 regarding five days bereavement leave for Randall Berry, the Department's Assistant Plans, Training and Operations Officer.
- * The Sheriff Department's request for professional leave for Eric Samson, William Gagne, Raymond Lafrance, Glenn Holt, and Michael Arsenault to attend a class/classes.
- * The Sheriff Department's, end of 6 month probation, evaluation of Steven Michaud.

XII. UNFINISHED BUSINESS

XIII. OTHER BUSINESS

XIV. GRIEVANCE HEARING

- a. Grievance hearing with Eric Roy.

XV. AJOURN

The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to county government are:

A. Discussion of personnel issues

B. Discussion or consideration by a school board of suspension or expulsion

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency

D. Labor contracts

E. Contemplated litigation

F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;

G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and

H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.