

~Meeting Minutes~
Androscoggin County Commissioners
September 14, 2016
Commissioners' Regular Meeting (With Public Hearing)
5:15 p.m.

I. MEETING CALLED TO ORDER - by Chair Ronald Chicoine at 5:15 P.M.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Commissioners: Chair Ronald Chicoine, Alfreda Fournier, Elaine Makas, Randall Greenwood, Vice-Chair Sally Christner, Beth Bell, Matthew Roy.

Other: County Administrator Larry Post, Treasurer Robert Poulin, Facilities Director David Cote, Register of Deeds Joshua Klein-Golden, Director of EMA Joanne Potvin, Sheriff Eric Samson, Chief Deputy William Gagne, Register of Deeds Tina Chouinard, District Attorney Andrew Robinson, Patrol Lieutenant Glenn Holt, Budget Committee members Norman Beauparlant, Andrew Titus, and Allen Ward, Emily Darby, Sun Journal Steve Sherlock, WGLT-TV7 Dick Clark.

IV. MINUTES

Motion: to accept and approve with a waiver of reading the minutes of the August 3, 2016 regular meeting minutes, the August 17, regular meeting minutes, the continuation of the August 17 regular meeting (held on August 31 2016), and the Commissioners' Budget meeting on August 31, 2016.

Greenwood-Fournier 7-0

V. WARRANTS

Motion: to review and approve all bills, part-time deputies' payroll. Warrants # 1627, 1627A. Corrections Division Warrants # 1707J, 1707AJ and the two checks that were withheld at the last meeting, checks #64400 and #64404.

Greenwood-Roy 5-2

Opposed-Christner, Fournier

VI. REPORTS

A. Update from Commissioner Bell on activities at the Maine County Commissioners Association.

No report.

B. Update from Commissioner Makas on activities at the Central/Western Maine Workforce Investment Board.

Commissioner Makas stated that they tentatively approved their budget for the upcoming year during a conference call last Thursday while they await one more piece of information.

C. Report from Commissioner Makas on the Safety Committee.

No report.

D. Treasurer's Report

The Treasurer gave a report.

E. Administrator's Report

The County Administrator gave a report on activities and meetings.

VII. COMMENTS FROM THE PUBLIC

Emily Darby – Read letter regarding her resignation from the Budget Committee and praised the efforts of three Commissioners, Chair Ronald Chicoine, Vice-Chair Sally Christner, and Alfreda Fournier for their public stance, willingness to listen to their constituents and their bravery.

VIII. OLD BUSINESS

A. I.T. Director Search

Motion: to remove the I.T. Director position from the pay scale and set the salary at a flat rate of \$52,000 based on the recommendation. (The I.T. Director will be a regular employee).

Greenwood-Fournier 6-1

Opposed-Makas

IX. NEW BUSINESS

A. Law Enforcement Services Contract for the Town of Poland

Motion: to approve the Law Enforcement Services Contract for the Town of Poland dated July 1, 2016 to June 30, 2017 and ask the Chair to sign.

Makas-Roy 7-0

X. PUBLIC HEARING ON PRELIMINARY BUDGET

Stan Tetman (on Poland Select Board, but speaking as a citizen) – Stated that his understanding is that the legal fees for Androscoggin County are \$325 to \$350 per hour. When researching costs for Poland, he found that almost every municipality's costs were \$200 an hour or less. He stated that they are grossly over-paying and in his opinion, Androscoggin County is receiving poor legal advice. Tetman went on to give examples that supported his opinion. He also discussed his thoughts regarding the Commissioners' salaries, which he thinks should be at \$3,500.

Emily Darby – Stated that she would like to set the record straight so that everyone had the correct information: Attorney Wade charges \$310 per hour sometimes \$320, Attorney Dench charges \$315 per hour, Attorney Dieterich charges \$225 per hour, and Attorney Lebel charges \$300 per hour.

Norman Beauparlant (on the Budget Committee for District 6 which includes Poland, Mechanic Falls and a portion of Auburn) – Has attended the Commissioners Budget meetings and stated that he will be bringing forward to the full budget Committee that we are in a year of

transition and that he thinks the Commissioners working with the Administrator's budget have asked very good questions and challenged the Commissioners and staff to provide answers so that when the budget committee gets together, they will have the understanding that the Administrator's preliminary budget, that you will be working on later tonight, has the support in the final analysis of the full Commission.

Chair Chicoine – Declared the Public Hearing closed.

Break at 6:04 p.m. – Returned to public session at 6:18 p.m.

XI. OTHER BUSINESS

A. Finalize Preliminary Budget

Reviewed the following budgets:

- 1005 - Superior Court Account
- 1010 – Emergency Management Agency (EMA)
- 1013 – Victim/Advocate Restitution Specialist
- 1015 – District Attorney
- 1018 – District Attorney Joint Budget
- 1019 – District Attorney Victim Advocate Grant
- 1020 – County Commissioners

To set County Commissioners 1020-4023 *Secretarial Services* from the proposed \$7,500.00 to \$2,500.00.

To set County Commissioners 1020-3121 *Salaries & Wages* from \$136,100.00 to \$129,100.00.

To set County Commissioners 1020-4015 *Architect/Engineer/Attorney* from \$50,000.00 to \$75,000.00.

To set County Commissioners 1020-4115 *Lodging* from \$2,000.00 to \$1,500.00.

To set County Commissioners 1020-4930 *Registration/Enrollment* from \$550.00 to \$450.00.

- 1021 – Human Resources
- 2005 - Androscoggin Sagadahoc Extension Service

2020 - Western Maine Transportation

To set Western Maine Transportation line 2020-4715 from \$42,500.00 to (zero) \$0.

- 2035 - Soil Conservation
- 1025 – Treasurer
- 1040 – Building

To set Building line 1040-4305 *Electricity* from \$45,000.00 to \$22,500.00.
To set Building line 1040-4640 *Repairs, Painting* from \$10,000.00 to \$2,000.00.

1060 – I.T. Department

To set I.T. Department 1060-4670 *Service Contracts* from \$7,500.00 to \$5,000.00.
To set I.T. Department 1060-7375 *Computer Software/Hardware* from \$7,500.00 to \$5,000.00.

1065 – Registry of Deeds

1070 – Registry of Probate

1075 – Sheriff's Department

To set Sheriff's Department 1075-5310 *Automotive Supplies* from \$11,000.00 to \$10,000.00.
To set Sheriff's Department 1075-7320 *Firearms* from \$7,000.00 to \$6,000.00.
To set Sheriff's Department 1075-7345 *Motor Vehicles* from \$128,005.87 to \$116,005.87.

15-1075 MDEA Contract

1076 Civil Process

To set Civil Process 1076-7345 *Motor Vehicle* from \$10,000.00 to \$0 (Zero).
(Note: Civil Process 1076-4210 *Repairs Auto* was previously changed from \$4,400.00 to \$3,000.00 during the September 7th meeting.)

1077 Law Enforcement Death Benefit

Recess at 8:17 p.m.

Resumed meeting at 8:26 p.m.

1078 Communications

To set Communications 1078-3120 *Salaries & Wages* from \$434,649.00 to \$395,649.00.
To set Communications 1078-5315 *Cleaning/Disinfecting Supplies* from \$400.00 to \$0 (Zero).
To set Communications 1078-5405 *Clothing/Uniforms* from \$8,400.00 to \$7,800.00.
To set Communications 1078-7205 *Building & Building Improvements* from \$82,000.00 to \$100,000.00.
To set Communications 1078-7325 *Furniture & Fixtures* from \$1,800.00 to \$16,800.00.

1090-Auditing

2000-Interest

2025-Employee Benefits

2050-Insurance

2080-Contingency

1050-Support of Prisoners

To set Support of Prisoners 1050-4004 *Attorney Services* from \$0 (Zero) to \$15,000.00.
To set Support of Prisoners 1050-4105 *Automobile Mileage* from \$300.00 to \$50.00.
To set Support of Prisoners 1050-4210 *Vehicle Repair* from \$6,000.00 to \$3,500.00.

To set Support of Prisoners 1050-4645 *Repairs, Plumbing* from \$8,000.00 to \$5,000.00.
To set Support of Prisoners 1050-0503 *Board of Prisoners* from \$0 (Zero) to (\$25,000.00).
To set Support of Prisoners 1050-4840 *Printing/Engraving* from \$600.00 to \$400.00.

1020 County Commissioners

To set County Commissioners 1020-4015 *Architect/Engineer/Attorney* from \$75,000.00 to \$60,000.00.

Administrator Larry Post:

To set anticipation amount for Jail/Support of Prisoners 1050-0503 *Board of Prisoners* from \$0 (Zero) to (\$25,000.00).

To set anticipation amount for Jail/Support of Prisoners 1050-0509 *Emergency Funding* from \$0 (Zero) to (\$225,000.00).

To set anticipation amount for Jail/Support of Prisoners 1050-0510 *Misc. Revenue* from \$0 (Zero) to (\$50,000.00).

Recess at 10:00 p.m.

Return to meeting at 10:17 p.m.

Administrator Continued...

To reduce Jail/Support of Prisoners 1050-3606 *Overtime* by (-\$30,000) from \$260,000.00 to \$230,000.00.

To reduce Jail/Support of Prisoners 1050-3902 *Health/Dental Insurance* by (-\$30,000) from \$947,788.00 to \$917,788.00.

To reduce Jail/Support of Prisoners 1050-3910 *Unemployment Compensation* by (-\$5,000) from \$10,000.00 to \$5,000.00.

To reduce Jail/Support of Prisoners 1050-5325 *Maintenance* by (-\$2,000) from \$13,500.00 to \$11,500.00.

To reduce Jail/Support of Prisoners 1050-7375 *Computer Software/Hardware* by (-\$1,000) from \$3,000.00 to \$2,000.00.

(That totals reductions of -\$68,000. \$366,000-68,000 which brings us to \$298,000.)

Assuming \$225,000 from State funding.

Assuming \$25,000 from inmate boarding.

Assuming \$48,000 from miscellaneous revenue.

Total = \$298,000.

Motion: to give General Government employees a 2% wage adjustment.

Makas-Bell 6-1

Opposed-Greenwood

Motion: to give the Sheriff a wage increase of \$5,000.

Makas-Roy 7-0

Motion: to give the Chief Deputy a wage increase of \$5,000.

Makas-Fournier 7-0

Motion: to change the (Department Head) Facilities Director Pay Grade from (40 hour schedule) Pay Grade 7-Step E to Pay Grade 8 (Note: Employee is currently at 7E and will go to 8D).

Makas-Roy 7-0

Motion: to advance the DA's Office Manager from a (40 hour Schedule) Pay Grade 6-Step G to Pay Grade 7-Step F.

Makas

Motion Withdrawn

Motion: to increase the DA's Office Manager's salary from a (40 hour schedule) Pay Grade 6-Step G to Pay Grade 7-Step G at \$45,708.

Makas-Roy 4-3

Opposed Bell, Chicoine, Greenwood

Commissioner Greenwood-Noted that the DA's Office Manager's Job Description should note that the position starts at Pay Grade 7 Step A.

Motion: to accept the District Attorney's interns at \$17,160.00.

Makas-Roy 7-0

Motion: to increase the Part-time Trail Assistant position to a full-time position.

Makas-Fournier 6-1

Opposed-Greenwood

Reviewed the 5 Year Capital Plan

Reviewed the Revenues

XII. ADJOURN

Motion: to adjourn at 12:37 a.m.

Fournier-Roy 7-0

Larry Post, County Administrator