

# ANDROSCOGGIN COUNTY

## COMMISSIONERS

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## COUNTY ADMINISTRATOR

Clarice Proctor  
Androscoggin County  
2 Turner Street  
Auburn, ME 04210  
Tel. No. (207) 753-2500  
Fax No. (207) 782-5367

May 10, 2023

## Androscoggin County Request for Bids

Androscoggin County is accepting bids for one (1) new Mobile Command Trailer in accordance with the specifications below. All bids shall include all applicable taxes, fees, and surcharges as well as a delivery charges and delivery date. Please submit your bid to the County of Androscoggin by 2:00 p.m. on June 1, 2023. Bids must be delivered to the Androscoggin County Commissioner's Office, Attention Sandy Berube, 2 Turner Street, Auburn Maine 04210, on or before the date and time appointed above. Bids must be delivered in a sealed envelope clearly labeled "**Bid for Androscoggin County Mobile Command Trailer**". No proposals will be accepted after the date/time listed above. Electronic submission of bids will not be accepted.

All warranties describing the equipment shall be included in the bid. The VENDOR shall specify the warranty in the submitted bid. All appropriate parts, service manuals and all applicable warranty paperwork shall be delivered with the selected equipment.

The County of Androscoggin pays its accounts in full within a thirty (30) day period following satisfactory completion of the contract and receipt of bills for all items covered by the County's purchase order. In submitting bids under these specifications, VENDORS should consider all discounts allowed in accordance with the above payment policy. Final invoice and Mobile Command Trailer must be received by Androscoggin County by August 1<sup>st</sup>, 2023.

The County is exempt from payment of federal excise taxes on articles not for resale, federal transportation tax on all shipments, and Maine State sales tax and use tax.

Any exceptions to these quote requirements and specifications shall be clearly indicated by the VENDOR on a separate sheet of paper. In the absence of clearly noted exceptions, VENDORS will be obligated to comply with all the provisions contained herein. Any equivalent features and any additional features to those described in the specifications shall be so noted in the quote. The VENDOR shall be held responsible for repairing, at their sole cost and expense, all damages to County or private property resulting from the work to be performed.

The VENDOR will, at all times, comply with the safety regulations set forth by the Occupational Safety and Health Administration.

In case of default by the VENDOR, the County of Androscoggin reserves the right to procure the contract services from other sources and charge any excess cost occasioned by thereby to the VENDOR.

All quotes will be opened publicly, VENDORS or their representatives may be present at the quote opening. The quotes will be available for public inspection after opening, however the County will not prepare abstracts for distribution.

It is the intent of the County of Androscoggin to purchase one (1) Mobile Command Trailer. It is not the intent of these specifications to favor any one manufacturer and, therefore, should not be considered restrictive. It is intended to derive acceptable performance criteria. The County of Androscoggin will entertain all bids submitted by vendors that meet or are equivalent to the specifications requested (that could include a vehicle in current inventory) upon final review by the Director.

The successful bid will be chosen based on the adherence to the specifications below, cost and availability. The Androscoggin County Commissioners reserve the right to reject any and all bids and to negotiate with any bidder. This project will be funded, in whole or in part, by the FY2020 Homeland Security Grant Program.

For questions or more information, please contact Angela Molino, Director, ACEMA, by calling 207-784-0147 ext. 1 or by email, [amolino@androscoggincountymaine.gov](mailto:amolino@androscoggincountymaine.gov)

**INSTRUCTION TO VENDORS:**

The item to be furnished under this bid shall be one (1) Mobile Command Trailer. These specifications shall be regarded as MINIMUM. Vendors must furnish all descriptive literature, manufacturer's compliance certificates and all other necessary data on the equipment proposed as required in the specification. All items appearing in the VENDOR's regular published specifications are assumed to be included in the Vendor's proposal. The following specifications shall be the minimum requirements and the equipment proposed shall comply with Maine and Federal laws. All specifications, dimensions and ratings must conform to or exceed S.A.E. specifications where applicable.

**All bids must include at a minimum the following specifications:**

**Trailer Style**

Fully enclosed box trailer measuring twenty (20) feet in length and eight and one half (8.5) feet in width, seven and one half (7.5) feet in height with V-nose style front. Rear of trailer shall feature a full width drop down ramp door. Trailer will be white in color and have the following:

- Ceiling mounted A/C and heat package
- 100 Amp electrical package with 20 Amp plugs and indirect circuits
- Insulated walls, floor, and ceiling
- Dual (2) 5,200lb axels with brakes
- Bumper Pull style hitch coupler with jack

**Trailer Exterior**

- Thirty-Six (36) inch wide out-swinging door with screen door on passenger side with locking mechanism
- Drop down step for passenger side door

- Twenty-four (24) inch tall stone guard installed on all four sides and vertically on corners of V-nose front
- Extended tongue featuring generator mounting platform measuring thirty-six (36) inches by thirty-six (36) inches made of reinforced aluminum
- Rear ramp gate with aluminum spring assisted hardware
- Mounted cage capable of storing one (1) 25lb Propane tank on each side of V-nose front.
- Fifteen-inch (15) Trailer wheels and tires, aluminum, with a full-size spare
- One crank jack on each of four corners
- Roller wheels on rear gate of trailer
- Lighting: Four (4) LED lights in total
  - o One (1) on nose of trailer over generator platform
  - o One (1) above rear down gate of trailer
  - o Two (2) on passenger side of trailer

#### **Trailer Interior**

- Insulation in walls, ceiling
- White, dry erase style, walls
- Black rubber coin flooring
- Nine (9) 120-volt dual outlets
  - o One (1) on driver side and one (1) on passenger side of nose
  - o Three (3) on passenger side equally spaced forward of partition
  - o Three (3) on driver side equally spaced forward of partition
- Two (2) LED light bars
  - o 2 (two) in center of trailer ceiling
- Four (4) feet from rear of trailer a partition wall with thirty-six (36) inches wide door in center, opens toward rear.
  - o Partitioned area will contain:
    - Electrical panel for trailer installed in inner passenger side of partition wall
    - One (1) 120-volt dual electrical outlet on inner passenger side wall of partitioned area
    - Black rubber coin flooring
    - One LED light strip in center of ceiling